

Meeting Minutes for Logistics Cluster



Somalia Support Secretariat, Kalson Tower
27 July 2008 @ 15:30

SOMALIA

Venue: Somalia Support Secretariat, Conference Room, Kalson Tower

Participants: Islamic Relief, Horn Relief, UNHAS, WHO, CARE, OXFAM GB, UNDP, UNICEF, NGO-SPAS, FAO, UNHCR, UNHCR-RSH, MERLIN, MERCY CORPS, IMC.

ISSUES DISCUSSED:

1. Review of Last Meeting Minutes

Nothing to report

2. Security update from NGO-SPAS

See attached NGP SPAS weekly security up-date.

John Rhodes, provided a brief analysis on the current situation, as per usual and informed he will be the NGO-SPAS focal point for the next 3 for weeks, any request for information should be forwarded to him using the usual NGO-SPAS email: ngosecurity@africaonline.co.ke

The Chair proposed to NGO-SPAS, given the extremely dynamics and complex situation in Somalia to produce an Actors Map which for the most part will serve as information tool for most of the humanitarian personnel which is not so acquainted with the security related every day events in Somalia. The request was welcome, however some reservation were raised on the security implications in the dissemination of such tool, and NGO-SPAS on this initiative promised to work on possible alternative solutions in the short-term.

3. UNHAS

Geoffrey Mwangi, Chief Air Transport Operation (CATO) for WFP-UNHAS was invited as guest speaker, to address the Logistics Cluster Team on four points for all UNHAS users.

1. As per MoU with UNHAS all User Organizations/Agencies should provide a list of staff.
2. As per UNHAS User Group recent decision to move to an advance payment structure.
3. The renewal of MoU will be on a yearly basis, commencing on 1 January 2009.
4. UNDSS dedicated aircraft, Cessna Caravan C-208 for security assessment and sec/med Evac. for the next 3 months.

On point 1, it is on the best interest of all UNHAS users to provide a list of staff to UNHAS, for security reason. In the past most of the security threats are due to staff

ACTIONS: all members of the Logistics Clusters to submit the respective Organizations/Agencies staff list to the Chair by email: francesconicolo.cornaro@wfp.org by **Friday, 5 September 2008**.

The Logistics Officer members of the logistics cluster are entrusted for the duly submission of the staff list.

On point 2, The User Group has agreed to start implementing the advance payment system starting with the UN Agencies, the Logistics Cluster members representing UN Agencies have agreed to solicit their finance department in the payment of UNHAS invoice for advance payment.

ACTIONS:

Present at the meeting were: Paul Makosa – WHO, Olivier Mulet – UNICEF, Jasna Kakeb – UNHCR, Robert Magana – FAO who have agreed to follow-up with their respective Head of Finance for the payment of the invoices to UNHAS. Confirmation of such payment is appreciated.

On point 3, UNHAS will circulate through the Logistics Cluster as a reminder a list of those Organizations/Agencies whose MoU with UNHAS is expiring.

On point 4, the UNHAS Chief highlighted the possibility for the humanitarian actors and agencies to propose UNDSS to conduct security assessment missions in particular area of the country given the access provided by dedicated aircraft with 80 minimum guaranteed hours per month.

The requests from the Organizations can be channelled through the Chair of the Logistics Cluster for actions.

4. Logistics Capacity Assessment, way forward

The Chair circulated the Tasking for the Logistics Assessment and out of 25 locations 18 are assigned to specific Organizations/Agencies for the completion of the LCA.

ACTIONS: the Cluster Chair to attach the LCA soft copy. The LCA focal point will send to their team in the designated locations the LCA to be completed by the end of September 2008. Even if there is more than one focal point for one location please fill in the LCA as the information gathered by each Organization might be different and the LCA for that location will be more accurate.

5. HRF application and guidelines.

The Chair together with OCHA focal point for the Logistic Cluster, presented briefly the scope of the HRF [Humanitarian Response Fund] within logistics and infrastructure, its eligibility criteria, application process, see attachments for reference.

6. AoB

CAP 2009 exercise, the Chair together with Beidako from OCHA, presented the time-lines and the cluster sector specific requirements, which includes a Cluster Plan for 2009, highlighting the three main objectives/indicators for the medium and long term.

The Chair will be on duty travel during the CAP 2009 workshop on the 9 September and the Co-chair will participate together with focal point for the Logs Cluster from OCHA. Also a preliminary meeting on Monday 1 September with OCHA on the cluster specific plan for 2009.

The next Somalia Logistics Cluster meeting will be announced in due course.