

Meeting Minutes for Logistics Cluster



WFP Somalia conference room
23 April 2009 @ 15:30

SOMALIA

Participants: OXFAM GB, ACF, Islamic Relief, Horn Relief, DRC, NRC, UNHCR, UNHCR-Regional; UNICEF, WFP.

ISSUES DISCUSSED:

1. Security update by WFP Security Unit

WFP Security Unit gave a political and security briefing on Somalia.

2. Work plan finalization

The team discussed the new work-plan for 2009 in line with every Organization capacity to contribute and requirements. Clearly emerged the need to maintain and strengthen the information flow and the coordination process in case of emergency response. The agreed outline of the main work-plan activities is described as follow:

Information sharing and operational contingency process

Information

- Road update maps and matrix
- Mapping, warehouses capacity (monthly update), pipeline, and other when required
- Tabulation of services and rates for C&F agents and for transporters
- Request OCHA to update the 3W updated, including the local NGOs database
- Updated contact list of Organizations logistics units

ACTION: WFP to propose a visual representation through maps of the road update.

ACTION: all cluster team members to share once a month (end of the month) their warehouse capacity and WFP to update and circulate the related map.

ACTION: WFP to prepare the work-plan table for the team endorsement at the next meeting.

ACTION: all team members to advocate with OCHA for an updated 3W map, critical to each organization planning and response strategy.

Operational contingency process

- Review response capacity by geographical area of member Organizations, based on 3W exercise
- Up-date the process checklist for emergency.

ACTION: based on the quality and regularity of information received regularly, the team to design the checklist for emergency response.

3. Logistics operation update from Organization and surface transport issues recap

The participants identified the need to harmonise the C&F rates for services in Mombasa as most of the bottlenecks and delays are caused by some of the appointed C&F agents. To start the harmonisation exercise the team proposed that those Organizations which operate with successful C&F agents to share the tabulation of services and rates for comparative analysis.

ACTION: UNICEF, UNHCR, WFP to share a service table for C&F services and rates.

ACTION: all team members to share their transport rates for the key transport corridors.

4. Cargo air-lift commercial options ex-NBO to HAR and MOG

ACTION: UNHCR to share to the cluster team the directory of air operators for cargo airlift to Somalia.

The next meeting will be scheduled for the end of May 2009, invitations will be sent in due course.